

# BryanCollege Since 1940



## Bookkeeping & Accounting Diploma Online

# The Bookkeeping & Accounting Industry is Growing...<sup>1</sup>

## Expanding Job Market

A Bookkeeping and Accounting career offers job stability. According to employment trends in Ontario, jobs are expected to increase 7.8% through the year 2033.<sup>1</sup>

## Career Opportunities

A Bookkeeping & Accounting diploma from Bryan College can put you on the path to varied job opportunities in a field such as:<sup>2</sup>

- Accounts Payable Specialist
- Accounting Assistant
- Bank Teller
- Billing and Posting Clerk
- Brokerage Clerk
- Insurance Claims and Policy Processing Clerk
- Loan Processor
- Payroll Clerk
- Tax Preparer

## Diverse Employers

Bookkeeping & Accounting professionals have a range of opportunities for employment such as:

- Business consulting groups
- Federal, provincial and local government agencies
- Finance and insurance firms
- Manufacturing and production facilities
- Small to large businesses
- Non-profit enterprises
- Service industries
- Retailers

**Engage directly with your instructor during live weekly, online class sessions.**

## Skills You'll Learn

As a student at Bryan College, you'll gain the following skills with a curriculum including:

- Accounting & bookkeeping principles
- Accounting & bookkeeping practice with QuickBooks
- Payroll accounting
- Federal income taxes
- Business taxes
- Individual taxes
- Types & structures of taxes for business operations
- Microsoft Excel
- Business communications
- Human resource management
- Business communications
- Preparation for the QuickBooks certification through NACPB - one exam attempt & exam retake (if needed) included in tuition!

**Bryan College's Bookkeeping & Accounting Diploma Program Prepares you for the NACPB QuickBooks Exam!**



## Attend from the Comfort of Home - 100% Online

At Bryan College, we believe that success in the field of accounting and bookkeeping demands a different approach to education. In our online learning environment you'll receive:

- Live online classes twice a week with your instructor
- Collaborative networking with peers
- Online learning from the comfort of your home
- Academic feedback to support your learning

## Job Placement Preparation and Assistance

Bryan College's Career Services department will provide you assistance with job search, resume preparation, and interviewing skills. You can begin working with career services prior to graduation to ensure you are fully prepared upon completion.

**"I didn't know what to expect from a fully online program, but it exceeded my expectations, and I am really grateful for the opportunity."**

— Sami, Bryan College Graduate



## 10 More Reasons to Choose Bryan College

### 1. Resources for Learning & Skills Practice

We provide you with the learning resources and support so you'll gain job-ready skills and confidence.

### 2. Books, Courseware, and Certifications Included

We provide you easy access to electronic courseware.

### 3. Focus on Employment

You'll graduate with a credential and earn skills that match employers' needs.

### 4. Job Search Assistance

As a graduate, you'll receive career search services, including job networking best practices, sharpening your interview skills, and creating a resume.

### 5. Learn by Doing

You'll develop skills by completing relevant assignments.

### 6. Return for Refresher Classes

As a graduate, you'll have the privilege of auditing previously completed courses still being taught—at no charge—to keep your skills sharp.

### 7. Online Learning Options

You can study from the comfort of your home.

### 8. Faculty Who Put You First

Our faculty provides you with academic support.

### 9. No Waiting Lists

Finish in the shortest time possible and never get wait-listed for course registration.

### 10. History of Excellence

We have an 86-year track record of preparing graduates for successful careers since 1940.

**All your books, software, and an industry certification are included in tuition!**



# 7.8%

**- the expected increase of bookkeeping and accounting jobs throughout 2033.<sup>1</sup>**

<sup>1</sup>Lightcast occupational overview data for accounting technicians and bookkeepers in Ontario. Last visited on February 23, 2026.

<sup>2</sup>Example occupations shown herein do not imply a guarantee of employment. Students are responsible for conducting occupational research for their chosen program. Employers have unique hiring practices and job-specific requirements, which may include years of experience for manager positions. Graduates with little to no prior experience should expect an entry-level position.

## Advance Your Career—Starting Today

Visit [www.BryanCollege.ca](http://www.BryanCollege.ca)  
 Call 1-888-641-6300  
 Email: [admissions@bryancollege.ca](mailto:admissions@bryancollege.ca)

Financial assistance available for those who qualify. Registered as a career college under the Career Colleges Act, 2005.



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